

MINUTES OF 107th EXECUTIVE COUNCIL MEETING OF SVNIRTAR
HELD ON 08th JULY 2020 AT 11:00 HRS. THROUGH VIDEO
CONFERRING

Members present:

- | | | | |
|-----------|---|----------|-------------------------|
| 1. | Dr. Prabodh Seth
Joint Secretary (DEPwD)
Govt. of India | - | Chairman |
| 2. | Shri Sanjay Pandey
Joint Secy. & FA
M/o SJ&E, Govt. of India | - | Member |
| 3. | Shri B.K. Jain
Fraser Road, Patna. | - | Member |
| 4. | Shri M. N. Kachare
Wanwadi, Pune | - | Member |
| 5. | Shri Mrityunjay Jha,
Deputy Secretary (NI)
DEPwD, Govt. of India | - | Spl. Invitee |
| 6. | Shri Navin Kumar
Under Secretary (NI)
DEPwD, Govt. of India | - | Spl. Invitee |
| 7. | Dr. S.P. Das
Director
SVNIRTAR, Cuttack | - | Member Secretary |

The Chairman, Executive Council welcomed all the participants to the meeting and asked Director, SVNIRTAR to present agenda points in seriatim.

Item No.107.1: Confirmation of Minutes of 106th Executive Council meeting held on 13th December 2019:

The Executive Council confirmed the Minutes of 106th Executive Council meeting held on 13th December 2019 in DEPwD, CGO Complex, New Delhi considering that no objection/comments were received from any member after circulation of the Minutes.

Item No.107.2: Action Taken Report (Follow-up Action):

The Executive Council noted the action taken on the Minutes of 106th Executive Council held on 13th December 2019.

Item No.107.3: Revised Annual Action Plan 2020-21:

The Executive Council discussed the Annual Action Plan 2020-21 and advised to suitably revise the proposed activities keeping in view the allocation of funds by the Ministry for the year 2020-21.

Item No.107.4: Permission to open Bank Accounts for CRC, Balangir and CRC, Ranchi and transfer of account of CRC, Guwahati:

The Executive Council noted and ratified the permission granted by chairperson, EC in this regard.

ItemNo.107.5: E-store Management System and online recruitment system:

The Executive Council considered and approved development of E-store Management System and online recruitment system at an approximate cost of Rs.12,28,530/- excluding GST through National Information Centre (NIC) subject to availability of funds.

Item No.107.6: Compliances to Outstanding Paras of old Inspection Report of Audit:

After detailed discussion, the Executive Council instructed that urgent steps should be taken by the Institute to expeditiously settle all these outstanding paras. In this regard it was informed that matter is being pursued with the office of C&AG and will be further taken with the C&AG Audit Party during the forthcoming transaction audit and the developments/status of the outstanding paras will be intimated to the Executive Council in its next meeting.

Item No.107.7: Change of RR of Physiotherapist, Occupational Therapist and Prosthetist and Orthotist as per 7thCPC:

The Executive Council deferred the proposal and instructed the Institute to re consider the proposal after due examination of the recruitment rules for similar posts in NILD, Kolkata and PDUNIPPD, New Delhi and thereafter send the proposal to NI Division of DEPwD.

Item No.107.8: Upgradation of leased internet connection provided by BSNL to this Institute:

The Executive Council considered and approved the proposal for upgradation of leased internet connection to 20 Mbps through BSNL at an estimated cost of Rs.5,87,252/- including 18% GST per annum.

Item No.107.9: Manpower and Wall Decoration of Early Intervention Clinic (EIC):

After detailed discussion, the Executive Council considered and approved the proposal with financial implication of the manpower requirement of Rs.20.4 lakh in addition to the earlier approval of Rs.34,77,000/- vide 106.7 of 106th Executive Council Resolution.

Item No.107.10: Revised criteria for engagement of Chief Security Officer at SVNIRTAR:

The Executive Council noted that there is mismatch between the job requirement/eligibility criteria and the proposed remuneration of Rs. 30,000/- p.m. EC felt that keeping in view the proposed job requirement and responsibility, it may be considered that remuneration for the post may be suitably hiked upto Rs. 50,000/- p.m. and efforts be made to provide matching savings by increased use of technology and reducing the overall no. of security personnel. EC accordingly deferred the proposal with advice to review and re submit in next meeting.

Item No.107.11: Revision cost of A.K. and B.K. Prosthesis:

After detailed discussion, the Executive Council advised to take up the matter with ALIMCO to provide the A.K. and B.K. Prosthesis within the limit of Rs.10,000/- as per the ADIP guidelines and, if necessary, to refer the issue to DEPwD for consideration.

Item No.107.12: Development of Podiatric management and Research Unit for Diabetic Foot Care:

The Executive Council considered and approved the proposal subject to availability of fund.

Item No.107.13: Enhancement of TA/DA of Contractual/Consultant Employees of SVNIRTAR and its CRCs during Temporary Duty:

After detailed discussion, the Executive Council deferred the proposal to next Executive Council meeting.

Item No.107.14: Pay parity of four Staff Nurses:

The Executive Council approved the proposal for enhancing

the consolidated remuneration of four Staff Nurses (Consultant) from Rs.30,000/- to Rs.35,000/- per month in order to have parity with their newly engaged counterparts at SVNIRTAR.

Item No.107.15: Increase of stipend for PG students and interneer:

The Executive Council deferred the proposal.

Item No.107.16: Increase of stipend for DNB (PMR) students:

The Executive Council considered and approved for enhancement of Stipend of DNB (PMR) students at par with NILD, Kolkata in consonance with NBE guidelines.

Item No.107.17: Engagement of manpower on outsourcing basis at SVNIRTAR:

The Executive Council did not approve the proposal.

Item No.107.18: Engagement of 02 Nos. of Cook for patient mess on outsourced basis:

Considering the urgency and functional requirement of the Patients Mess of the Institute, the Executive Council approved the proposal to engage two MTS-Cook (Consultant) under skilled category on outsourced basis as per applicable minimum wages.

Item No.107.19: Replacement of Hand Piece and Applicator of the Shockwave Device:

The Executive Council considered and approved the proposal at the estimated cost of Rs.3,74,516/- for replacement of hand piece and applicator of the Shockwave device of PT Department in consonance with GFR-2017 and subject to availability of funds.

Item No.107.20: Comprehensive AMC for 3D Motion Analysis System Model BOTS Smart DX 6000, 6TVC (SN0315-0137):

The Executive Council considered the proposal for AMC of the equipment and after detailed discussion, advised to review the proposal to explore possibility of AMC of longer duration, may be 3 to 5 years, keeping in view the useful life of the equipment, so as to reduce the AMC cost and have continuity in operation of the equipment. EC also advised that payment terms for long duration AMC should be such that it is paid in installment of not more than a year at a time.

Item No.107.21: Procurement of Physiotherapy Equipment:

The Executive Council deferred the proposal.

Item No.107.22: Commencement of post basis Diploma in Orthopaedic and Rehabilitation Nursing in place of B.Sc. and M.Sc. Nursing:

After detailed discussion, the Executive Council felt that the course could be useful and directed that a detailed proposal with justification be prepared keeping in view all relevant aspects like; regulatory requirements and their availability, likely revenue generation, patients service, benefit to the Institute along with financial implication. With these observations the proposal was deferred.

Participating in the discussion, JS & FA suggested that the Department may enter into MoU with various NIs to assess their performance vis-a-vis the financial assistance being extended by the Government.

Item No.107.23: Purchase of machinery and equipment for Prosthetic and Orthotic Unit at SVNIRTAR Sub-Centre, Nuapada:

Noting that the fund for the proposed procurement is already available, the Executive Council considered and approved the

said proposal at an approximate cost of Rs.24,42,220.00 with the advice that the procurement to be made in consonance with GFR-2017.

Item No.107.24: Increase of remuneration of Legal Consultant:

The Executive Council considered and approved the proposal to increase the monthly remuneration of Legal Consultant from Rs. 30,000/- to Rs. 40,000/-.

Item No.107.25: National Database for Children with Neurodisabilities:

The Executive Council considered and approved 'in principle' the proposal of the proposed study.

Item No.107.26: Any other points:

1. Recruitment of Medical Professional at CRC, Balangir and CRC, Ranchi:

The Executive Council considered and approved the proposal to engage a Medical officer @ remuneration of Rs1000/- per hour for maximum up to 60 hour in a month against the vacant position of Assistant Professor (PMR) and directed the Director, SVNIRTAR to complete the recruitment process within six months as per the following criteria:

Name of the Post : Medical Officer (PMR/Ortho)

Qualification : MBBS with Post Graduate Degree/Diploma/DNB in PMR or Orthopaedics from a recognized Institute approved by MCI.

Age : Upto 70 years.

Mode : Walk-in-Interview and the selection board will be decided by the Director of the Institute.

Remuneration : Rs. 1000/ per hour (maximum upto Rs 60,000/- per month)

2. Revision of remuneration of 4 numbers of Data Entry Assistant as per Minimum Wages Act, Govt. of India:

The Executive Council considered and approved for revision of remuneration of four numbers of Data Entry Assistant as per applicable Minimum Wages for skilled category.

Agenda relating to Composite Regional Centre for Skill Development, Rehabilitation & Empowerment of Persons with Disabilities, Guwahati considered in 107th EC meeting of SVNIRTAR, Cuttack held on 08/07/2020 over videoconferencing

107.II.1: Action Taken Report of Minutes of 106th EC of SVNIRTAR:

The Executive Council noted the action taken on the Minutes of 106th Executive Council held on 13th December 2019.

107.II. 2: Revision of Financial Expenditure of CRCSRE, Guwahati for the Financial Year 2019-2020:

Rs. in Lakh

Head of Accounts	Notional Allocation 2019-20	Expenditure Incurred	Revised Notional Allocation 2019-20	Excess of expenditure over Notional Allocation 2019-20
1	2	3	4	5 (3-4)
Non – recurring	130.00	61.03	58.40	2.63
Salary	140.00	134.61	95.00	39.61
Other than Salary	95.00	79.99	60.00	19.99
Total	365.00	275.63	213.40	62.23

The Executive Council considered and approved the excess amount of Rs.62.23 lakh which was met from internal income.

107.II.3: Hiring Charges for Auditorium of CRCSRE, Guwahati:

After detailed discussion, the Executive Council deferred the proposal to next Executive Council meeting.

107.II.4: Hiring charges of Classroom of CRCSRE, Guwahati for conducting entrance examination of National Institutes etc.:

After detailed discussion, the Executive Council deferred the proposal to next Executive Council meeting.

107.II.5: Post-facto approval of payment of excess amount of Rs.4,14,286.00 paid for GST from internal income of CRCSRE, Guwahati for conducting IACP Conference at Guwahati:

The Executive Council considered and approved the amount Rs.4,14,286.00 paid for GST from internal income of CRCSRE, Guwahati for conducting IACP Conference at Guwahati.

During discussion, Padmashri B.K Jain, Executive Council member made following observations/comments:

- Steps should be taken to attract students from SAARC Countries to the various courses run at CRC, Guwahati
- Raised his concern about non-functioning of the P&O Department at CRC, Guwahati. The Executive Council directed that the Prosthetic Engineer/Mechanical Engineer for SVNIRTAR be deployed for supervision and functioning of the Department. Steps should be initiated to fill-up the vacant post urgently.

Agenda relating to Composite Regional Centre for Skill Development, Rehabilitation & Empowerment of Persons with Disabilities, Ranchi considered in 107th EC meeting of SVNIRTAR, Cuttack held on 08/07/2020 over videoconferencing

107.III.1: Web site Development of CRCSRE, Ranchi:

The Executive Council considered and approved the website development for CRCSRE, Ranchi through NIC empaneled vendor with an estimated cost of Rs.10.00 lakh.

107.III.2: Renewal of the contract for the contractual staff of CRCSRE, Ranchi:

The Executive Council considered and approved the renewal of contract period of the following Contractual (Consultant) staff of CRCSRE, Ranchi for one year with sufficient break as per rule:

Sl. No.	Name	Designation	Consolidated Pay	Contract Period
1	Choudhary Rajesh Ranjan Samal	Lecturer (Physiotherapy)	50,000	1-Oct-2019 to 30-Sep-2020
2	Ashisa Kumar Swain	Admin Officer	40,000	5-Sep-2019 to 04-Sep-2020
3	Satish Kumar	Prosthetics & Orthotics	35,000	1-Oct-2019 to 30-Sep-2020
4	Bijaya Kumar Bhoi	Assistant	35,000	26-Sep-2019 to 25-Sep-2020
5	John Robert Pitta	Workshop Supervisor-Cum-Store Keeper	25,000	26-Aug-2019 to 25-Aug-2020
6	Chandra Kanta Biswal	Clerk	20,000	2-Sep-2019 to 1-Sep-2020

107.III.3: Digital Servo Voltage Stabilizer 75 KVA for CRCSRE, Ranchi:

The Executive Council considered and agreed 'in principle' to the proposal to procure a Digital Servo Voltage Stabilizer 75 KVA with

the advice to recheck the requirement, usefulness of the equipment and assess the reasonableness of the cost.

107.III.4: 25 KVA DG,3 Phase Silent Diesel Generator Set:

The Executive Council deferred the proposal.

107.III.5: Logo with letterhead for CRCSRE, Ranchi:

The Executive Council deferred the proposal and directed to place in the next Executive Council meeting with detailed analysis and justification for consideration.
