



Bid Number/बोली क्रमांक (बिड संख्या): GEM/2024/B/4

Dated/दिनांक : 12-

**Bid Document/ बिड दस्तावेज़**

<b>Bid Details/बिड विवरण</b>	
<b>Bid End Date/Time/बिड बंद होने की तारीख/समय</b>	22-03-2024 12:00:00
<b>Bid Opening Date/Time/बिड खुलने की तारीख/समय</b>	22-03-2024 12:30:00
<b>Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)</b>	110 (Days)
<b>Ministry/State Name/मंत्रालय/राज्य का नाम</b>	Ministry Of Social Justice And Empowerment
<b>Department Name/विभाग का नाम</b>	Department Of Empowerment Of Persons With Disabilities
<b>Organisation Name/संगठन का नाम</b>	Swami Vivekanand National Institute Of Rehabilitation Train And Research (svnirtar)
<b>Office Name/कार्यालय का नाम</b>	Cuttack
<b>Total Quantity/कुल मात्रा</b>	4
<b>Item Category/मद केटेगरी</b>	Steel Filing Cabinets for General Office Purpose (V2) as per (Q2)
<b>MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट</b>	No
<b>Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट</b>	No
<b>Document required from seller/विक्रेता से मांगे गए दस्तावेज़</b>	Experience Criteria,Certificate (Requested in ATC),OEM Authorization Certificate,Compliance of BoQ specification a supporting document *In case any bidder is seeking exemption from Experience , Turnover Criteria, the supporting documents to prove his e for exemption must be uploaded for evaluation by the buye
<b>Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया</b>	Yes
<b>RA Qualification Rule</b>	H1-Highest Priced Bid Elimination
<b>Type of Bid/बिड का प्रकार</b>	Two Packet Bid
<b>Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय</b>	2 Days
<b>Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)</b>	No
<b>Evaluation Method/मूल्यांकन पद्धति</b>	Total value wise evaluation

**EMD Detail/ईएमडी विवरण**

Required/आवश्यकता	No
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#### ePBG Detail/ईपीबीजी विवरण

Required/आवश्यकता	No
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#### Splitting/विभाजन

Bid splitting not applied/बोली विभाजन लागू नहीं किया गया.

#### MII Purchase Preference/एमआईआई खरीद वरीयता

MII Purchase Preference/एमआईआई खरीद वरीयता	No
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#### MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
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1. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bids for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard to be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant purchase order, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 25%(selected by Buyer) percentage of total QUANTITY. The buyers are advised to refer the OM No.F.1/4/2021-PPD dated 18.05.2023 [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.

2. Reverse Auction would be conducted amongst all the technically qualified bidders except the Highest quoting bidder. A technically qualified Highest Quoting bidder will not be allowed to participate in RA. However, H-1 will also be allowed to participate in RA in following cases:

- If number of technically qualified bidders are only 2 or 3.
- If Buyer has chosen to split the bid amongst N sellers, and H1 bid is coming within N.
- In case Primary product of only one OEM is left in contention for participation in RA on elimination of H-1.
- If L-1 is non-MSE and H-1 is eligible MSE and H-1 price is coming within price band of 15% of Non-MSE L-1.
- If L-1 is non-MII and H-1 is eligible MII and H-1 price is coming within price band of 20% of Non-MII L-1.

#### Steel Filing Cabinets For General Office Purpose (V2) As Per IS 3313 ( 4 pieces )

#### Technical Specifications/तकनीकी विशिष्टियाँ

[\\* As per GeM Category Specification/जेम केटेगरी विशिष्टि के अनुसार](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	<b>Type of steel filing cabinets</b>	Four - drawer type
	<b>Type of drawer suspension</b>	Solid-roller suspension
	Drawer Pull-up	With a handle
MATERIAL	<b>Steel sheet material</b>	Cold-reduced carbon steel sheet conforming to CR0 of IS 513:2016 (with the latest amendment)
	<b>Cradle strips material</b>	Not Applicable
LOCKS	<b>Lock type</b>	Minimum 4 Pins cylindrical type conforming to IS 729 (with the latest amendment)
DIMENSION	<b>Overall height from finished floor level to top of the cabinet including pedestal</b>	1380 mm(for four drawer type)
COLOUR AND FINISH	<b>Product colour</b>	Grey
	<b>Finish with</b>	Enamel paint coat/coats conforming to IS:151-1950
TESTING AND CERTIFICATION	<b>BIS marked</b>	Yes
	<b>Availability of test reports from AHSP /NABL /ILAC accredited or Central Government Lab to prove the conformity of products to the specification</b>	No
	<b>Test reports to be furnished to buyer on demand, if claimed to be available</b>	NA

**Additional Specification Parameters - Steel Filing Cabinets For General Office Purpose (V2) As Per IS 33 pieces )**

Specification Parameter Name	Bid Requirement (Allowed Values)
Grey color, cabinet with file hanger may delivered at SVNIRTAR, Cuttack during working hours.	Grey color, cabinet with file hanger may delivered at SVNIRTAR, Cuttack during working hours.

\* Bidders offering must also comply with the additional specification parameters mentioned above.

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा**

S.No./क्र.सं	Consignee Reporting/Officer/परे षिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीव
1	Prasanta Rout	754010,At-Olatpur, Po-Bairoi, Dist-Cuttack, Pin-754010, Odisha	4	45

## Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

### 1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contract. Bidders are bound to accept the orders accordingly.

### 2. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

## SWAMI VIVEKANAND NATIONAL INSTITUTE OF REHABILITATION TRAINING AND RESEARCH

(Ministry of Social Justice & Empowerment, Govt. of India)

Department of Empowerment of Persons with Disabilities, (Divyangjan)

OLATPUR, P.O: BAIROI, DIST: CUTTACK (ODISHA) Pin: 754010.

Tel. No: 0671-2805552, Website: [www.svnirtar.nic.in](http://www.svnirtar.nic.in), E-mail: dir.nirtar@nic.in & svr@gmail.com

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## ATC of Link Bid for procurement of 04 nos of Filing Cabinet for NIRTAR

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### Ø Details of materials

<u>S.no</u>	Name of the items	Specifications	A/U	C
<u>1</u>	Filing cabinet	As per link selected for bid-Nilkamal 4 drawer grey color cabinet with file hanger.	NO	

Ø All transportation and installation materials will be provided by the supplier. No extra amount will be charged for extra materials required for installation.

Ø Transportation, loading & unloading etc. is the responsibility of the supplier.

- Ø Materials will be supplied as per our required brand and specification or quoted bid which is accepted by us. If materials are not accepted, it will be replaced as per the required specification.
- Ø Detailed brand of items and its technical specification, warranty period may be uploaded in the compliance document. Manual/leaflet of items should be uploaded.

**Ø The following documents must be uploaded by bidders.**

1. All three annexures with filled up and signed.
2. MSME & MII certificate.
3. Experience and turnover certificate. (If MSME, these two certificates are mandatory)
4. Leaflet/specification of quoted brand of items along with warranty certificate.

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**Annexure-I (Technical bid details format).**

Sl. No	Information required	Information to be provided by the bidder
1	Name of the firm/ organization/Proprietor.	
2	Whether the organization is proprietorship/ partnership/ Pvt. Ltd./ Ltd. Company	
3	Local/present Address, Mob. No. & What's up No. and E-mail. Of the proprietor and firm.	
4	If the head office other than in (3) above, then give the address for the same	

**Annexure-II (FORMAT OF COMPLIANCE STATEMENT)**

Name of Items	Required Specification	Qty	Whether complied to the required specification , YES/NO	Quoted and superior
4 drawers filing cabinet	As per bid specification mentioned in the link.	4		

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**Annexure-III (DECLARATION FORMAT)**

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I/we ..... having my/our office at .....  
..... do hereby declare that I/we have carefully read all the terms & conditions of GEM BOQ BID of SVNIRTAR, Olatpur, Bairoi, Dist-Cuttack, Odisha-754010 for..... I v  
abide by all terms and conditions set forth in the tender paper and GEM for the period of agreement.

Signature of Bidder

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Date 12.03.2024

S/d-

**DIRECTOR**

## **Disclaimer/अस्वीकरण**

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to the and due to modification of technical specifications and / or terms and conditions governing the bid. Any clause(s) incorporated by the Buyer regarding following shall be treated as null and void and would not be considered as part

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category being bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process.
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this can raise their representation against the same by using the Representation window provided in the bid details field dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions/ यह बिड सामान्य शर्तों के अंतर्गत भी शासित है](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance with the laws of the country of origin and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws. /जैम के शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत् करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

**---Thank You/धन्यवाद---**