



SWAMI VIVEKANAND NATIONAL INSTITUTE OF REHABILITATION TRAINING AND RESEARCH

(Ministry of Social Justice & Empowerment, Govt. of India)
Department of Empowerment of Persons with Disabilities, (Divyangjan)
OLATPUR, P.O: BAIROI, DIST: CUTTACK (ODISHA) Pin: 754010.
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Ref-AD-5/BOQ/Medicine/23-24

Date-18.07.23.

GEM BOQ BID DOCUMENT

(For Procurement of Auto Analyzer, Erba System pack for PMRD)

GENERAL INSTRUCTIONS AND TERMS & CONDITIONS OF TENDER DOCUMENT

Bidders can participate in GEM BOQ Bid in GEM site those are registered seller of GEM.
All rules & regulations of bid are as per default conditions and procedure of GEM.

FOLLOWING DOCUMENTS TO BE UPLOADED.

SI	Name of documents
1	c) GST Certificate, b) Pan Card, c) Aadhar card
2	Last quarter/month GST 3B receipt.
3	IT return for -22-23
4	Bidder turnover certificate mentioning UDIN Number of CA.
5	Experience certificate in GEM.
6	MSME certificate if any & MII certificate
7	List of samples submitted.
8	Technical Bid details as per Annexure-I (mandatory).
9	Compliance Statement as per Annexure-II (mandatory).
10	Declaration as per Annexure-III (mandatory).
11	Bank Account details (mandatory).

Annexure-I (Technical bid details format).

Sl. No.	Information required	Information to be provided by the bidder
1	Name of the firm/ organization	
2	Whether the organization is proprietorship/ partnership/ Pvt. Ltd./ Ltd. Company	
3	Local/present Address, Mob. No. & What's up No. and E-mail. Of the proprietor and firm.	
4	If the head office other than in (3) above, then give the address for the same	

Handwritten signatures and dates:
18/7/23
HOD PMRD
Accounts Head
D.D. P&A
D.D. Tech
D.D. 25/7/23
D.D. 25/7/23

Annexure-II

(DECLARATION FORMAT)

I/we having my/our office at do hereby declare that I/we have carefully read all the terms & conditions of GEM BOQ BID of the SVNIRTAR, Olatpur, Bairoi, Dist-Cuttack, Odisha-754010 for..... I will abide by all terms and conditions set forth in the tender paper and GEM for the period of agreement.

Signature of Bidder

Annexure-III

COMPLIANCE STATEMENT for Auto Analyzer, Erba System pack

Sl.No	Nomenclature	Specification	A/U	Qty,	Supplied brand	Pack size	Remarks
1	Urea	5X44 ml	Pkt	1			
2	Creatinine	5X30 (Enzymatic 5x30/5x10)	Pkt	1			
3	Bilirubin Direct	6X44 Direct	Pkt	1			
4	Bilirubin Total	6X44 Total	Pkt	1			
5	HDL Cholesterol (Direct)	4x30ml	Pkt	1			
6	LDL Cholesterol (Direct)	2x30ml/2x10ml	Pkt	1			
7	Phosphorous	10X12ml	Pkt	1			
8	ERBA Norm	4X5ml	Pkt	1			
9	XL Multical	4X3ml	Pkt	1			
10	CRP	(2X20ml./2x6.7 With Calibrator)	Pkt	2			
11	SGPT	5x22/5x11.7	Pkt.	2			
12	SGOT	5x22/5x11.7	Pkt	1			
13	ERBA Auto wash Kit	(cleaning10X100 ml)	Pkt	1			
14	Glucose	10x44ml	Pkt	1			
15	HBA1C With Cali.	1x15ml/1x5ml/5x.5ml (Ex44ml)	Pkt	1			
16	Uric Acid	5x11/5x4	Pkt	1			
17	T.G.	T.G. 5X11ML / 5X4ml	Pkt	1			
18	Cholesterol	Cholesterol 10x44ml	Pkt	1			
19	ALP	ALP 2X44ml/2x11ml	Pkt	1			

Terms & Conditions

- The Director, SVNIRTAR invites E-Bids in Two Bid System (i.e.. Technical/Documentary and Financial Bid) from eligible manufacturers, authorized distributors, or dealers or any other agencies, authorized to quote through GEM on mutually agreed terms and conditions and satisfactory performance for Rate Contract for Supply of Drugs at SVNIRTAR OLATPUR CUTTACK as per the Specifications. The quantity may be increased or decreased as per the requirement of the Institution.
- The Bidder is expected to examine all Instructions, Terms and Conditions, Forms, and Specifications in the bidding document. The bid should be complete and in the prescribed format as per the requirement of the bid document. The bid should not be conditional. Failure to furnish all information required by the bidding document or submission of a bid not responsive to the bidding documents in all respect will be at the Bidder's risk and may result in rejection of bid.
- Therefore, bidders who are claiming to be regulated under the said order are to submit documentary evidence in support of their claim.
- Materials will be supplied at SVNIRTAR during working hours and on working days only. If the consignee is changed, it will be informed by mail or clarification/ATC in the bid.
- If any items are not accepted, they may be replaced within seven days otherwise it will be rejected.
- If the price of any items or total amount of order is more than our estimate value, excess amount items may be rejected, or total bid may be cancelled.
- Materials are treated as ok if it is accepted by the indenting department.
- If any items are damaged within the expiry period, they must be replaced within 7 days.
- The supply of Drugs as per list should be of required quality/ standard as per specification, having useful life as specified in this tender and supply should be made in good condition to the Medicine store SVNIRTAR by the bidder at their own cost.
- If the supplier, having been notified, fails to respond to take action to replace the sub-standard items within 7 (seven) days on a 24 x 7 x 365 basis, the purchaser may proceed to take such remedial actions as deemed fit by the purchaser, at the risk and expense of the supplier and without prejudice to other contractual rights and remedies, which the purchaser may have against the supplier.
- The firm will be bound to supply the ordered items within 30 days of issuance of purchase order. Extension shall not be allowed in ordinary course, except in Cases of any natural calamities, All India Transportation strike (with sufficient proof. Any other genuine case of request of extension may be considered/allowed (subject to approval from Competent Authority) provided that the request is received within the due date.

- The supplier shall supply the materials along with a copy of the Invoice, Purchase Order, Test Report, Delivery Challan, and other relevant documents at the Medicine Stores of SVNIRTAR. The quantity supplied shall be in terms of the Units mentioned in the Tender Document/ PO. The suppliers are cautioned that the variation in the description of product in the Invoice analysis report and actual supplies will be considered as improper invoicing and will be dealt with accordingly.
- Part/Partial supply will not be accepted. However, in special circumstances, part supply may be accepted as per the institutional requirement with prior written permission and total delivery is to be completed within the stipulated delivery period. Part billing is strictly prohibited.
- In case the quality of drugs supplied are not in conformity with the standard given in tender or the supplies are found substandard at any stage these goods shall immediately be taken back by the supplier and will be replaced with the tender quality goods, without any delay. The competent authority reserves the right to reject the goods if the same is not found in accordance with the required description/specifications and liquidates damages shall be charged.
- At the time of delivery, the drugs should have shelf-life span of at least 02 years or 75% before the date of expiry whichever is more from the date of supply.
- For Technical Bid, formulation Unit, Brand name, supplied brand name and samples submitted in the compliance statement to be evaluated by the technical committee.
- Excel sheet of our required specifications to be uploaded for smooth and early bidding by bidder.
- In the financial bid, bidders will quote the price for one quantity only. Manual order as per our requirement will be placed to the L1 eligible bidder after finalization of bid. Orders may be placed one or more times as per requirement as per L1 value approved in the bid. Bidder will submit manual invoice as per purchase order for payment. Payment will be made within 30 days of receipt and acceptance of materials.
- Our compliance statement is to be uploaded as per our technical bid.

S/d-

DIRECTOR