



Bid Number/बोली क्रमांक (बिड संख्या): GEM/2023/B/E

Dated/दिनांक : 10-

Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	22-06-2023 10:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	22-06-2023 10:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	100 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Social Justice And Empowerment
Department Name/विभाग का नाम	Department Of Empowerment Of Persons With Disabilities
Organisation Name/संगठन का नाम	Swami Vivekanand National Institute Of Rehabilitation Train And Research (svnirtar) Olatpur Odisha
Office Name/कार्यालय का नाम	Cuttack
Total Quantity/कुल मात्रा	10
Item Category/मद केटेगरी	Office Chair
BOQ Title/बीओक्यू शीर्षक	RANCHI OFFICE CHAIR
Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)	1 Lakh (s)
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	2 Year (s)
MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट	No
Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट	No
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria,Bidder Turnover,Additional Doc 1 (Req in ATC),Compliance of BoQ specification and supporting do *In case any bidder is seeking exemption from Experience , Turnover Criteria, the supporting documents to prove his e for exemption must be uploaded for evaluation by the buye
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	Yes
RA Qualification Rule	50% Lowest Priced Technically Qualified Bidders
Type of Bid/बिड का प्रकार	Two Packet Bid

Bid Details/बिड विवरण

Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days
Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation

EMD Detail/ईएमडी विवरण

Required/आवश्यकता	No
-------------------	----

ePBG Detail/ईपीबीजी विवरण

Required/आवश्यकता	No
-------------------	----

Splitting/विभाजन

Bid splitting not applied/बोली विभाजन लागू नहीं किया गया.

MII Purchase Preference/एमआईआई खरीद वरीयता

MII Purchase Preference/एमआईआई खरीद वरीयता	Yes
--	-----

MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
---	-----

1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

2. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or their reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Organization / PSU / Public Listed Company for number of Financial years as indicated above in the bid document before bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should satisfy this criterion.

3. Preference to Make In India products (For bids < 200 Crore): Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to be supplied by a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder should upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which

value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate. In case Buyer has selected Purchase preference to Micro and Small Enterprises clause in the bid, the same will get precedence over this clause.

4. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in the Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods and Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bids for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard to be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant purchase order, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 25%(selected by Buyer) of percentage of total QUANTITY.

5. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

6. Reverse Auction would be conducted amongst first 50% of the technically qualified bidders arranged in the order of price from lowest to highest. Number of sellers eligible for participating in RA would be rounded off to next higher integer. If number of technically qualified bidders is odd (e.g. if 7 bids are technically qualified, then RA will be conducted amongst 8 bidders to L-4). In case number of technically qualified bidders are 2 or 3, RA will be between all without any elimination. If Bidder has chosen to split the bid amongst N sellers, then minimum N sellers would be taken to RA round. In case Primary bidder of only one OEM are left in contention for participation in RA based on lowest 50% bidders qualifying for RA, the number of sellers qualifying for RA would be increased to get at least products of one more OEM (directly participated or through reseller) if available. Further, if bid(s) of any seller(s) eligible for MSE preference is / are coming within price band of Non MSE L-1 or if bid of any seller(s) eligible for Make in India preference is / are coming within price band of 20% of L-1, then such MSE / Make in India seller shall also be allowed to participate in the RA process.

Pre Bid Detail(s)

Pre-Bid Date and Time	Pre-Bid Venue
13-06-2023 15:00:00	SVNIRTAR OLATPUR CUTTACK

Office Chair

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/कमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र.सं	Consignee Reporting/Officer/परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीव
1	Prasanta Rout	754010,At-Olatpur, Po-Bairoi, Dist-Cuttack, Pin-754010, Odisha	10	30

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contract. Bidders are bound to accept the orders accordingly.

2. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

SWAMI VIVEKANAND NATIONAL INSTITUTE OF REHABILITATION TRAINING AND RESEARCH

(Ministry of Social Justice & Empowerment, Govt. of India)

Department of Empowerment of Persons with Disabilities,(Divyangjan)

OLATPUR, P.O: BAIROI, DIST: CUTTACK (ODISHA) Pin: 754010.

Tel. No: 0671-2805552, 2805 778, FAX: 0671 2805862.

Website: www.svnirtar.nic.in, E-mail: dir.nirtar@nic.in & svnirtar@gmail.com

Ref-AD-5/BOQ/Ranchi/Chair/22-23

Date-25.05.2023

GEM BOQ BID DOCUMENT

(For procurement of Office Chair for CRC-Ranchi)

GENERAL INSTRUCTIONS AND TERMS & CONDITIONS OF TENDER DOCUMENT

Bidders can participate in GEM BOQ Bid in GEM site those are registered seller of GEM. All rules & regulations of bid are as per default conditions and procedure of GEM.

A. FOLLOWING DOCUMENTS TO BE UPLOADED.

SI	Name of documents
1	GST Certificate
2	Pan Card
3	Aadhar card
4	Last quarter/month GST 3B receipt.
5	IT return for 21-22/22-23
6	Bidder turnover certificate mentioning UDIN Number of CA.
7	Experience certificate in GEM.
8	MSME certificate if any & MII certificate (mandatory).
9	OEM Authorization certificate.
10	Technical Bid details as per Annexure-I
11	Compliance Statement as per Annexure-II
12	Declaration as per Annexure-III
	SI no-8 to 12 is mandatory.

Annexure-I (Technical bid details format).

Sl.	Information required	Information to be provided to the bidder
1	Name of the firm/ organization	
2	Whether the organization is proprietorship/ partnership/ Pvt. Ltd./ Ltd. Company	
3	Local/present Address, Mob. No. & What's up No. and E-mail. Of the proprietor and firm.	
4	If the head office other than in (3) above, then give the address for the same	
5	Name of the contact person and his contact no.	

Annexure-II (FORMAT OF COMPLIANCE STATEMENT)

Name of Items	Required Specification	Whether complied to the required specification YES/NO	If yes, write name of brand/company of equipment to be supplied
1	2	3	4

Annexure-III (DECLARATION FORMAT)

I/we having my/our office at
 do hereby declare that I/we have carefully read all the terms & conditions of GEM D of the SVNIRTAR, Olatpur, Bairoi, Dist-Cuttack, Odisha-754010 for.....
 I will abide by all terms and conditions set forth in the tender paper and GEM for the period of a month.

Signature of Bidder

B. Terms & Conditions

Ø **As per default terms & condition of GEM.**

Ø Materials will be delivered at CRC, Ranchi, Jharkhand, India during working hours and on working days or signee is changed, it will be informed by mail or clarification/ATC in the bid.

Ø If any items are not accepted, it may be replaced within seven days otherwise it will be rejected.

Ø If price of any items or total amount of order is more than our estimate value, excess amount items may be cancelled or total bid may be cancelled.

Ø Work will be treated as ok if it is accepted by the indenting department/Engineer.

Ø Installation/demonstration is the responsibility of supplier. No extra cost will be paid for it.

Ø Warranty certificates must be submitted along with materials.

Ø Supplier must attend the call for maintenance of any defect of equipment/materials within warranty period years.

Ø Sample of the chair must be submitted at SVNIRTAR for verification before delivery.

S/d-

DIRECTOR

Details of items

Item No	Items name	Specification	Qty	A/U	Day
1	Office Chair	Stain less Steel 304 grade with arm and cushion seat and back. Size- Seat-20"x22", back-20"x22", Handle height from seat-8', Seat height from ground- 18", Four leg SS.	10	No	

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. Any clause incorporated by the Buyer regarding following shall be treated as null and void and would not be considered as part

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category i

bunched with it.

4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process.
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this they can raise their representation against the same by using the Representation window provided in the bid details Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions/ यह बिड सामान्य शर्तों के अंतर्गत भी शासित है](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake complete and true declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the law. In terms of clause 26 of the General Terms and Conditions of the tender, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake complete and true declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the law. सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---